

**ELK GROVE COMMUNITY SERVICES DISTRICT
MINUTES OF A REGULAR BOARD MEETING
Tuesday, September 2, 2003 – 6:30 p.m.
EGCSD Administration Building**

ATTENDANCE:

Directors present included Gerald Derr, Doug McElroy, Pat Perez, and Elaine Wright. Director Elliot Mulberg arrived at 6:40 p.m.

General Manager Rita Velasquez, Fire Chief Keith Grueneberg, Administrator of Parks & Recreation David Wigginton, and Administrative Services Director Jeff Ramos were also in attendance.

A. CALL TO ORDER/PLEDGE OF ALLEGIANCE

1. President McElroy called the meeting to order at 6:32 p.m.
2. Director Derr led the Pledge of Allegiance.

B. ANNOUNCEMENTS/PRESENTATIONS

1. NONE

C. DEPARTMENT HEAD REPORTS

1. General Manager Report – Rita Velasquez reported staff met with Ron Suter to finalize the Elk Grove Park Agreement which is on tonight's agenda for Board approval – it is anticipated the agreement will be agendized for the September 9th meeting of the County Board of Supervisors for their approval; staff continues to meet with developers of the Laguna Ridge Project to insure Quimby dedication is met; negotiations are underway with developers to identify land for Fire Stations 72 and 77; the Wilton Fire Protection District Board will address the CSD's management services proposal contract tomorrow night; title search for the water line has been completed, which allows the engineer to draw up plans in conjunction with the HVAC–fire sprinkler system changes in the CSD Administration Building; and weekly meetings continue to monitor progress at the Laguna Community Park Aquatic/Community Complex and the Fire Training Facility projects.
2. Administrative Services Department – Jeff Ramos stated the debt financing has been completed and issued for the BMW Aquatic/Community Complex and the Fire Training Facility; staff met with Jaime Gomes from EPS to update the Elk Grove/West Vineyard and East Elk Grove Finance Plans; escrow closed on the Arcadian Village property last month; staff is preparing for the annual CSD audit scheduled for the first part of October; and implementation of the registration program approved in the final 2003–04 budget is in progress for the Parks & Rec Department.
3. Parks & Recreation Department – By way of the Recreation Division, Dave Wigginton reported Good Day Sacramento did a live broadcast at the Laguna Town Hall featuring the Department's Rocket, Robots, and Mad Science Camp; with the end of the swim lesson season – 95% of participants rated their experience as good or excellent; nine leagues with a total of 81 teams registered for adult softball this fall; Kid Central Station opened a new site at the Franklin Elementary School campus; over 250 participants attended the final session of Hot Summer Safety Nights; the Hot Summer Nights Community Concert Series drew an average audience of 700 at each of the five Friday evening concerts; and more than 37,000 copies of the 2003 Fall Activity Guide were mailed to Elk Grove residents.

Dave reported the Maintenance Division completed 148 work orders and prepared 150 ball fields. They were also busy with irrigation repairs, landscape renovation along Elk Grove-Florin Road, and graffiti removal.

Staff in the Design Division completed 20 plan reviews in August; construction is underway for the Hawkins, Fleming, and Jungkeit Parks; the Rau Park construction was delayed due to a late review by Sacramento County; and construction documents are being prepared for Phase 2 of Johnson Park.

In the Administrative Division, Dave reported staff has reviewed seven proposed development plans; the first day of fall class registration brought in \$59,723, a 17% increase over last year; 25 pool parties were booked in August for a total of 67 parties serving 724 guests for the entire season. In addition, Laguna Town Hall hosted six wedding receptions, a wedding, and a senior tea dance; Strauss Island hosted one anniversary party, five weddings, two music events, and two church events; and the Pavilion hosted five wedding receptions and provided a home for Kid Central for five days while water damage at the Youth Center was being repaired.

4. Fire Department – Chief Grueneberg stated the Department responded to 657 incidents last month, which included 437 medical aids and 128 fires. August was a busy month where crews visited 20 block parties in conjunction with the Police Department as part of National Night Out; attended the local Child's Spree Shopping Event on August 9 which allows underprivileged kids to purchase clothes and supplies through donations; visited Donner Elementary and presented an assembly-style presentation to 80 kindergarteners on fire safety; conducted a tour for the Laguna Moms Club; and inspected 7 child safety seats.

D. COMMUNICATIONS FROM THE PUBLIC

1. NONE

E. CONSENT CALENDAR

1. The Board approved the August 19, 2003 minutes of a regular Board meeting. Derr-Perez, unanimous.
2. The Board received and filed a letter of appreciation to the Elk Grove CSD Fire Department.
3. The Board adopted Resolution No. 2003-65, granting an easement for potable water pipeline to Sacramento County Water Agency at the William Perry Schulze Fire Training Facility property. Derr-Perez, unanimous.
4. The Board approved a change to the authorized position classifications in the Fire Department to decrease fire fighters by three and increase engineers by three, with a zero net effect on the number of total positions. Derr-Perez, unanimous.
5. The Board authorized the recruitment and hiring of an Assistant Fire Marshal and Fire Investigator/Code Enforcement Officer as identified in the approved fiscal year 2003-04 Budget. Derr-Perez, unanimous.
6. The Board received and filed the June 30, 2003 Quarterly Investment Report for the Local Agency Investment Fund (LAIF).
7. The Board received and filed the in-lieu/developer fee report for the period May 1, 2003 through June 30, 2003.
8. The Board approved Deed Resolutions accepting landscape corridors as follows: No. 2003-66 – Park Meadows North, Unit 1, Lot A, located on West Stockton Boulevard, and Lots B and C, located on Michener Drive; No. 2003-67 – Park Meadows North, Unit 2, Lot A, B, and C, located on West Stockton Boulevard; No. 2003-68 – Park Meadows, Unit 1B, Lots A and B, located on Dunisch Road; No. 2003-69 – Park Meadows, Unit 2B, Lot A, located on Dunisch Road; and No. 2003-70 – Park Meadows, Unit 2B, Lot A, located on Dunisch Road. Derr-Perez, unanimous.

9. The Board approved the purchase of a modular building (Johnson Park Rec Center) from Innovative Components Group, Inc., and authorized the General Manager to execute all necessary documents for the building and associated building costs. Derr-Perez, unanimous.

F. ADVERTISED PUBLIC HEARINGS

1. NONE

G. PUBLIC HEARINGS

1. NONE

H. STAFF REPORTS

1. The Board granted a landscape corridor variance for The Shires Project, located on the north side of Bond Road, east of Bader Road; maintenance for the corridor shall be the responsibility of Equestrian Estate Partners, the developer of the project. The Board concurred the development of a landscape corridor policy for future projects of AR-2 or more in rural areas would not be considered tonight. The item will be deferred to Committee level for further discussion, as well as the urban/rural interfacing of such projects. Perez-Mulberg, unanimous.
2. The Board approved the Lease Agreement with the County of Sacramento for the CSD to assume operation and maintenance responsibilities for Elk Grove Regional Park; and authorized the General Manager to enter into an Agreement with the County of Sacramento regarding the expenditure of Proposition 12 and 40 funds totaling \$1,097,500 designated for Elk Grove Regional Park. Derr-Mulberg, unanimous.
3. The Board received a presentation from the Dog Park Advisory Committee with regards to the Dog Park located in the Laguna Community Park. Based on information and research provided, it was determined the existing dog park is heavily used and there is a great need for more dog parks throughout the community. The Board concurred with the Advisory Committee's findings and directed staff to identify a location for a dog park in Elk Grove Regional Park and to work with the Committee to research other potential sites throughout the District. Derr-Wright, unanimous.
4. With the CSD assuming operation and maintenance of Elk Grove Regional Park from the County of Sacramento on September 15, 2003, the Board authorized staff to meet with event producers to establish entrance fees and revenue splits on an event-by-event basis. Staff will forward their recommendations to the Board for approval once issues identified are discussed and established with event producers. Derr-Wright, unanimous.
5. The Board approved the following rental fee revisions for the Laguna Town Hall, the Pavilion, and Strauss Island. Mulberg-Wright, Derr, McElroy – yes; Perez – No.

LAGUNA TOWN HALL RENTAL FEES		
Facility & Rental Time	Private Group Rate	Non-Profit Group Rate
Reception Hall 12 Hour Rental (Saturdays)	\$1,550	\$1,200
Reception Hall 9 Hour Rental (Fridays/Sundays)	\$1,150	\$ 800
½ Reception Hall 9 Hour Rental (Fridays/Sundays)	\$ 900	\$ 800
Additional Hourly Use	\$ 100	\$ 100

PAVILION RENTAL FEES

Day	Facility & Rental Time	Private Group Rate	Non-Profit Group Rate
Saturday	Hall All Day (12 Hours)	\$1,300	\$1,100
Friday/Sunday	Reception Hall 9-Hour Rental	\$1,000	\$ 750
Friday/Saturday/Sunday	Additional Hourly Rate	\$ 100	\$ 100

STRAUSS ISLAND RENTAL FEES			
Day	Facility & Rental Time	Private Group Rate	Non-Profit Group Rate
Friday/Saturday/Sunday	In addition to Pavilion (3-Hour Rental)	\$200	\$ 150
Friday/Saturday/Sunday	4-Hour Rental	\$350	\$ 200
Friday/Saturday/Sunday	Additional Hourly Rate	\$ 75	\$ 50

6. The Board authorized the General Manager to sign Amendment No. 1 to Contract No. 03-01, Landscape Maintenance of District Parks, adding the landscape maintenance of Elk Grove Regional Park for a monthly cost of \$16,482. Mulberg-Perez, unanimous.

I. BOARD OF DIRECTORS BUSINESS

1. The Board reviewed the list of candidates and cast their vote for Michael Seaman to serve as California Special Districts Association (CSDA) Region 2's Board Member. Mulberg-Perez, unanimous.

J. COMMUNICATIONS FROM THE PUBLIC

1. NONE

K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING

1. Director Mulberg asked staff to meet with Tom Russell, President of the Elk Grove Historical Society when meeting with event producers to establish entrance fees and revenue splits at Elk Grove Regional Park to discuss any issues Mr. Russell may have with regards to the Elk Grove Historical Society and the Elk Grove Hotel Stage Stop in the Park.
2. With regards to Director Mulberg's concerns about outdated information posted on the CSD web site, Rita stated she's been busy with more pressing issues and was not able to review changes forwarded to her from staff. President McElroy expressed similar concerns relating to the web site and stated since Jack Haddon is busy integrating the new Parks & Recreation registration software, the CSD should consider hiring a consultant to assist with the routine updating of the web site.

L. ADJOURNMENT TO EXECUTIVE SESSION

1. The Board adjourned to an Executive Session at 9:14 p.m.

M. EXECUTIVE SESSION

A closed session was opened at 9:17 p.m. to discuss the following item:

1. Public Employee Performance Evaluation – Title: General Manager
(*Government Code Section 54957*)

N. REOPEN REGULAR MEETING

President McElroy reopened the regular Board meeting at 9:37 p.m.

O. ADJOURNMENT

With no further business, President McElroy adjourned the regular meeting at 9:38 p.m.

Respectfully submitted,

Rita K. Velasquez
Secretary of the Board